



BUSINESS CENTRE SERVICES

	QUANTITY	COST	AMOUNT DUE
FAXES			
<i>INCOMING</i>			
1ST - 10 PAGE @ \$1.00 PER PAGE		\$1.00 PER PAGE	
11-50 PAGES @ \$.50 PER PAGE		\$.50 PER PAGE	
OVER 50 PAGES @ \$30.00 FLAT RATE		FLAT RATE	
<i>OUTGOING</i>			
DOMESTIC			
	QUANTITY	COST	AMOUNT DUE
1ST PAGE @ \$5.00		\$5.00	
2ND- 10 PAGE @ 3.00 PER PAGE		\$3.00 PER PAGE	
11+ PAGES @ 1.50 PER PAGE		\$1.50 PER PAGE	
INTERNATIONAL			
1ST PAGE @ \$8.00		\$8.00 FOR 1ST PAGE	
2ND- 10 PAGE @ 5.00 PER PAGE		\$5.00 PER PAGE	
11+ PAGES @ 3.00 PER PAGE		\$3.00 PER PAGE	
PHOTO COPYING			
LETTER SIZE 8 1/2 X 11 A4			
LEGAL SIZE 8 1/2 X 14 LEDGER			
<i>PER 8.5x11 SIDE</i>	QUANTITY	COST	AMOUNT DUE
1-99 PAGE \$.25 PER PAGE		\$.25 PER PAGE	
100-199 PAGES \$.20 PER PAGE		\$.20 PER PAGE	
200-299 PAGES \$.15 PER PAGE		\$.15 PER PAGE	
300 PLUS \$.10 PER PAGE		\$.10 PER PAGE	
TRANSPARENCEIS-BW		\$2.50 PER PAGE	
COLOR COPIES		\$2.00 PER PAGE	
TRANSPARENCEIS-COLOR		\$3.50 PER PAGE	
LASER PRINTING			
	QUANTITY	COST	AMOUNT DUE
\$1.50 PER PAGE		\$1.50 PER PAGE	
COMPUTER SERVICES			
	QUANTITY	COST	AMOUNT DUE
USAGE \$30 PER HOUR		\$30.00 PER HOUR	
MINIMUM OF \$10.00 WILL BE CHARGED			
INTERNET USAGE			
	MINUTES USED	COST	AMOUNT DUE
INTERNET ACCESS \$10.00 FOR 20 MINS.		\$10.00 PER 20 MINUTES	
MINIMUM OF \$10.00 WILL BE CHARGED			
BOXES			
HANDLING FEE PER PIECE-MINIMUM		\$5.00	
SALES TAX 8.5%			
		TOTAL	
GUEST SIGNATURE/GROUP NAME	ROOM NUMBER	PRINT LAST NAME	DATE
X _____			
REV82208			